



Division of Extramural Activities

President's Cancer Panel

Charter Summary

Authority

42 U.S.C. 285a-4; section 415 of the Public Health Service Act, as amended. The President's Cancer Panel (Panel) is governed by the provisions of the Federal Advisory Committee Act, as amended (5 U.S.C. app.), which sets forth standards for the formation and use of advisory committees.

Membership and Designation

The Panel will consist of 3 members, including the Chair, appointed by the President, who by virtue of their training, experience, and background are exceptionally qualified to appraise the National Cancer Program. Of the 3 members, at least 2 will be distinguished scientists or physicians. The President will designate one of the appointed members to serve as Chair for a term of one year. The Chair may serve until a successor has been appointed. Members will be invited to serve for three-year terms, except that any member appointed to fill a vacancy for an unexpired term will be appointed for the remainder of that term. A member may serve until that member's successor has taken office. If a vacancy occurs among the appointed members, the President will make an appointment to fill the vacancy within 90 days from the date the vacancy occurs. All non-Federal members serve as Special Government Employees. Members shall be paid at rates not to exceed the daily equivalent of the annual rate in effect for Executive Level IV of the General Schedule, plus per diem and travel expenses, as authorized by section 5703, Title 5 U.S.C., as amended, for persons in the Government service employed intermittently. A quorum for the conduct of business by the full committee will consist of a majority of currently appointed members.

Description of Duties

The Panel shall monitor the development and execution of the activities of the National Cancer Program, and shall report directly to the President. Any delays or blockages in rapid execution of the Program shall immediately be brought to the attention of the President.

Estimated Number and Frequency of Meetings

Meetings of the full Panel will be held not less than 4 times within a fiscal year. Meetings will be open to the public except as determined otherwise by the Secretary of Health and Human Services (Secretary) in accordance with subsection (c) of section 552b of Title 5, U.S.C. Notice of all meetings will be given to the public. In the event a portion of a meeting is closed to the public, as determined by the Secretary, in accordance with the Government in the Sunshine Act (5 U.S.C. 552b(c)) and the Federal Advisory Committee Act, a report will be prepared which will contain, as a minimum, a list of members and their business addresses, the Panel's functions, dates and places of meetings, and a summary of the Panel's activities and recommendations made during the fiscal year. A copy of the report will be provided to the Department Committee Management Officer.